GRANT APPLICATION





State Energy Office within the SC Office of Regulatory Staff (SCEO) State Energy Office Mini-Grant Program

1901 Main St, Suite 1500 Columbia, SC 29201

Federal Award ID: DE-EE0010099 - **CFDA** #81.041

Contact: Rick Campana

Phone: (803) 737-5229 / Email: rcampana@ors.sc.gov

Mini-Grants are for new projects ONLY. Acceptance of an application does not guarantee nor represent approval of a grant.

I. APPLICANT INFORMATION:

Print clearly or type

Type of Project: Must check one	Energy Retrofit	Alternative Fuel/Transportation	Renewables
Project Title:			
	: ov)		
Employer Identif) or Federal Tax ID:	
	entifier (UEI)/SAM: _ wards are made. <u>UEI/S</u>	AM REGISTRATION	
Project Coordina			
	print or type name	and title	
Title:		Email:	
Telephon	e:		
Organization He	ad/Signatory:		
J		ype name	
Title:		Email:	
Telephon	e:	·	
Financial Depart	tment Contact:		
•		type name	
Title:		Email:	
Telephon	e:		



TYPE OF ORGANIZATION:

II.

	Check box for appropriate descri	ption of Eligible Applicant	
	Public School District (K-12)	County / City	Municipality
	State Agency	State-Supported Colleges and	d Universities
	Non-Profit Organizations	Other Governmental Entity	y (Specify):
III.	PROJECT DESCRIPTION		
A.	scope, location(s), facility type renewable energy or clean tra		energy efficiency or use of
	efforts and furthers the S	CEO mission to promote energin South Carolina (e.g., press re	ises awareness of clean energy y efficiency, renewable energy, eleases, social media posts,





B. Project Metrics Summary:

Estimate the total benefits that will result from the installation/implementation of the proposed project and provide detail to support those calculations for the applicable metrics in the table below.

Additionally, please refer to the Supplemental Information Worksheet for project-specific details to submit. This information is necessary for the SCEO to properly evaluate the proposed project.

Funds Requested (Not to exceed \$50,000)	\$
Total Project Costs (The total estimated cost, including requested Mini-Grant funds, to implement the project)	\$
Total Projected Annual Energy Savings (Express in British thermal units) [Note: 1 kWh = 3,412 Btu, 1 Therm = 100,000 Btu, 1 Gallon of Gasoline = 114,000 Btu]	Btu
Total Projected Annual Cost Savings	\$
Projected Simple Payback Period (Calculate simple payback by dividing total cost by annual savings)	years

Environmental Benefits (greenhouse gas reductions, etc.):	

C. Project Site Information

Please provide the following information regarding the Project Site:

Project Physical Address(es) (If different from applicant's mailing address)	Annual Hours of Operation	Square Footage Affected by Project	Age of Building (Years)



IV. TOTAL PROPOSED PROJECT BUDGET

Cost Categories	Projected Costs
	\$
	\$
	\$
	\$
Total Proposed Project Budget	\$

V. PROJECT DURATION

Proposed Project Start Date	Estimated Project Completion Date (May not be later than February 1, 2027)

VI. DEFINITIONS

- A. **Funds Requested:** Amount of Mini-Grant funds requested for this project application. Grant request may not exceed \$50,000.
- B. **Total Project Costs:** The total estimated cost to implement the full project. The Total Project Costs include the requested Mini-Grant award amount plus any costs to be paid from other funding sources.
- C. **Total Projected Annual Energy Savings by Fuel Type:** The sum of annual energy savings for all energy measures included in the project. Energy savings should be expressed in British thermal units (Btu).
- D. **Total Projected Annual Cost Savings:** The sum of annual energy cost savings for all energy measures included in the project.
- E. **Projected Simple Payback Period:** The projected time to recoup the funds to be expended for the project. The Simple Payback Period is calculated by dividing the Total Project Costs by the Total Projected Annual Cost Savings.
- F. **Environmental Benefits:** Any expected environmental benefits from the project. Benefits such as avoided greenhouse gas emissions in units of carbon dioxide equivalent (CO2e) may be determined using calculators such as <u>EPA's Greenhouse Gas Equivalencies Calculator</u>. Other environmental benefits could include improved water quality, noise reduction, etc.

VII. APPLICANT'S OBLIGATION(s)

By submitting a grant application, the applicant understands and agrees to comply with all applicable funding obligations including the <u>US DOE Terms and Conditions</u> (PDF).





- A. The Applicant shall be fully acquainted with conditions relating to the scope and restrictions applicable to an award as a result of this application. The failure or omission of Applicants to acquaint themselves with existing conditions shall in no way relieve them of any obligation with respect to the award. Recipients and sub-recipients are responsible for knowing, and must comply with, all applicable federal, state and local laws and regulations. This award is contingent upon the availability of funds.
- B. The Applicant assumes sole responsibility for the completion of the scope of work by February 1, 2027, as required by the award. The SCEO will consider the above-listed Project Coordinator to be the sole point of contact with regard to all award matters.
- C. The SCEO does not endorse any vendors. The Applicant is responsible for all project coordination and management of any vendors or other third parties that may be involved with the project.
- D. Schools are responsible for complying with all construction, renovation and retrofit requirements of the Office of School Facilities (OSF), SC Department of Education. The SCEO assumes no responsibility for obtaining or verifying OSF compliance.
- E. As noted in the US DOE Terms and Conditions, all projects must comply with the National Environmental Policy Act (NEPA) and Section 106 of the National Historic Preservation Act (NHPA) prior to authorization of the use of Federal funds. Additionally, projects are subject to Build America, Buy America (BABA) and Davis-Bacon Act (DBA) provisions.
- F. **Funding Source:** Funding for the Competitive Mini-Grant Program is provided entirely from federal Bipartisan Infrastructure Law (BIL) State Energy Program (SEP) funds and, consequently, all federal regulations and reporting requirements apply. Additionally, the SC Office of the State Auditor requires grant funds retain their character as federal expenditures and disbursements by the SCEO are to be reported on the Schedule of Expenditures of Federal Awards.

1. Federal Award Identifier: DE-EE0010099

2. **CFDA Number:** 81.041

- G. **Monitoring Visit:** The SCEO will conduct an on-site project monitoring/inspection visit prior to making the final grant disbursement.
- H. Federal Audits: Annual financial statements are required to be audited by a Certified Public Account (CPA) in accordance with the applicable OMB Circular and/or AICPA Standards. These funds are required to be listed on the Schedule of Federal Expenditures under CFDA #81.041. Within nine (9) months of the close of your fiscal year recipients must forward to the Office of Regulatory Staff financial statements that reflect the receipt of these federal funds.





VIII. APPLICANT'S SIGNATORY OFFICIAL

I certify that by signing below, I have the legal signatory authority to bind my organization and request this Mini-Grant; that, if approved:

- (a) these funds will be used for the authorized scope of work; and,
- (b) my organization fully understands the responsibilities of accepting the federal funds identified herein; and, either
- (c) that my organization owns the property involved in the energy retrofit project(s), or
- (d) my organization is designated as the controlling agency of the property titled to the State of South Carolina."

Name:	(typed/printed)
Title:	
Signature:	(blue ink)
Date:	

Electronic submissions may be emailed to:

energycs@ors.sc.gov

Physical submissions may be mailed to:

Rick Campana ATTN: MINI-GRANT PROGRAM SC Office of Regulatory Staff – Energy Office 1901 Main Street, Suite 1500 Columbia, South Carolina 29201



